



United States Environmental Protection Agency  
Washington, DC 20460

## Work Assignment

Work Assignment Number  
W, -4

☐ Original ☒ Amendment Number: 5

Contract Number  
EP-W-11-044

Contract Period  
Base X Option Period Number 1

Title of Work Assignment  
Clean Air Act Information Collection Request  
Renewals

Contractor  
Eastern Research Group

Specify Section and Paragraph of Contract SOW  
Task Area V - Sector Based Support

Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance  
From: 06/07/13 To: 06/05/15

### Comments:

The purpose of this action is to add Information Collection Requests (ICRs) to the Statement of Work (see attached addendum). The delivery date for submitting the Federal Register ICR packages will be communicated by the WAM via technical direction. The Contractor shall submit a revised cost estimate.

☐ Superfund

## Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

## Authorized Work Assignment Ceiling

Contract Period: Cost/Fee LOE  
Previously Approved \$131,752.00 1,630

This Action

Total \$131,752.00 1,630

## Work Plan / Cost Estimate Approvals

Contractor WP Dated : Cost/Fee: LOE:  
Cumulative Approved: 08/05/14 Cost/Fee: \$131,752 LOE: 1630

Work Assignment Manager Name

PATRICK YELLIN

(Signature)

(Date)

Branch/Mail Code 2223A

Phone Number 202-564-2970

Fax Number

Project Officer Name

MICHAEL D. RICHARDSON

(Signature)

(Date)

Branch/Mail Code 2221A

Phone Number 202-564-1508

Fax Number 202-564-0075

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

MICHAEL GILHAM

(Signature)

(Date)

Branch/Mail Code 3803R

Phone Number 202-564-6090

Fax Number 202-565-2554

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

# Clean Air Act Information Collection Request Renewals

Contract: EP-W-11-044, Work Assignment: WA-1-4, Amendment: 0005

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## Summary Information

Title: Clean Air Act Information Collection Request Renewals

Period of Performance: From: 06/07/13  
To: 06/05/15

Award Date: 06/07/13  
Total Funding:

## Attachments

Attachment Name

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Addendum to SOW

# ADDENDUM TO STATEMENT OF WORK CONTRACT EP-W-11-044, WA 1-4

The purpose of this addendum is to add the following Information Collection Requests to the SOW. This list may not be all-inclusive.

New EPA Series	OMB No.	ICR Title	Official Expiration Date
1686.11	2060-0296	NESHAP for the Secondary Lead Smelter Industry (40 CFR Part 63, Subpart X)	3/31/2015
2137.09	2060-0567	NESHAP for Coal- and Oil-Fired Electric Utility Steam Generating Units (40 CFR Part 63, Subpart UUUUU)	4/30/2015
1831.06	2060-0391	NESHAP Ferroalloys Production: Ferromanganese and Silicomanganese (40 CFR Part 63, Subpart XXX)	4/30/2015
1957.07	2060-0487	NESHAP for Metal Coil Surface Coating Plants (40 CFR Part 63, Subpart SSSS)	4/30/2015
2294.04	2060-0623	NESHAP for Plating and Polishing Area Sources (40 CFR Part 63, Subpart WWWWWW)	4/30/2015
1983.07	2060-0489	NESHAP for Source Categories: Generic Maximum Achievable Control Technology Standards for Carbon Black, Ethylene, Cyanide and Spandex (40 CFR Part 63, Subpart YY)	4/30/2015
2303.04	2060-0625	NESHAP for Ferroalloys Production Area Sources (40 CFR Part 63, Subpart YYYYYY)	4/30/2015
1789.08	2060-0418	NESHAP for Natural Gas Transmission and Storage (40 CFR Part 63, Subpart HHH)	4/30/2015
1055.11	2060-0021	NSPS for Kraft Pulp Mills (40 CFR Part 60, Subpart BB)	4/30/2015
1167.11	2060-0063	NSPS for Lime Manufacturing (40 CFR Part 60, Subpart HH)	5/31/2015
1127.11	2060-0083	NSPS for Hot Mix Asphalt Facilities (40 CFR Part 60, Subpart I)	5/31/2015
1811.09	2060-0415	NESHAP for Polyether Polyols Production (40 CFR Part 63, Subpart PPP)	5/31/2015
1081.11	2060-0043	NESHAP for Inorganic Arsenic Emissions from Glass Manufacturing Plants (40 CFR Part 61, Subpart N)	5/31/2015
1964.06	2060-0496	NESHAP for Wet-Formed Fiberglass Mat Production (40 CFR Part 63, Subpart HHHH)	5/31/2015
2454.02	2060-0684	NESHAP for Polyvinyl Chloride and Copolymer Productions Area Sources (40 CFR Part 63, Subpart DDDDD)	6/30/2015
2298.05	2060-0622	NESHAP for Nine Metal Fabrication and Finishing Sources (40 CFR Part 63, Subpart XXXXX)	6/30/2015
1362.10	2060-0253	NESHAP for Coke Oven Batteries (40 CFR Part 63, Subpart L)	6/30/2015
1821.08	2060-0419	NESHAP for Steel Pickling, HCL Process Facilities and Hydrochloric Acid Regeneration Plants (40 CFR Part 63, Subpart CCC)	6/30/2015
2163.05	2060-0563	NSPS for Other Solid Waste Incineration Units (40 CFR Part 60, Subpart EEEE)	6/30/2015
2432.03	2060-0666	NESHAP for Polyvinyl Chloride and Copolymer Productions (40 CFR Part 63, Subpart HHHHHHH)	7/31/2015
1871.07	2060-0420	NESHAP for Source Categories: Generic Maximum Achievable Control Technology Standards for Acetal Resin; Acrylic and Modacrylic Fiber; Hydrogen Fluoride and Polycarbonate Production (40 CFR Part 63, Subpart YY)	7/31/2015
0111.14	2060-0101	NESHAP for Asbestos (40 CFR Part 61, Subpart M)	7/31/2015

1084.13	2060-0050	NSPS for Nonmetallic Mineral Processing (40 CFR Part 60, Subpart OOO)	7/31/2015
2056.05	2060-0486	NESHAP for Miscellaneous Metal Parts and Products (40 CFR Part 63, Subpart MMMM)	7/31/2015
2445.03	2060-0674	NSPS for Nitric Acid Plants for which Construction, Reconstruction or Modification Commenced after October 14, 2011 (40 CFR Part 60, Subpart Ga)	8/31/2015
2027.06	2060-0516	NESHAP for Flexible Polyurethane Foam Fabrication (40 CFR Part 63, Subpart MMMMM)	9/30/2015
2437.03	2060-0673	NSPS for Oil and Natural Gas Production and Natural Gas Transmission and Distribution (40 CFR Part 60, Subpart OOOO)	9/30/2015
1976.06	2060-0509	NESHAP for Reinforced Plastics Composites Production (40 CFR Part 63, Subpart WWWWW)	9/30/2015
1951.06	2060-0511	NESHAP for Paper and Other Web Coating (40 CFR Part 63, Subpart JJJJ)	9/30/2015
1954.06	2060-0457	NESHAP for the Surface Coating of Large Household and Commercial Appliances (40 CFR Part 63, Subpart NNNN)	9/30/2015
2040.06	2060-0515	NESHAP for Refractory Products Manufacturing (40 CFR Part 63, Subpart SSSSS)	9/30/2015
2042.06	2060-0519	NESHAP for Semiconductor Manufacturing (40 CFR Part 63, Subpart BBBBB)	9/30/2015
2071.06	2060-0522	NESHAP for Printing, Coating and Dyeing of Fabrics and Other Textiles (40 CFR Part 63, Subpart OOOO)	9/30/2015
1938.06	2060-0505	NESHAP for Municipal Solid Waste Landfills (40 CFR Part 63, Subpart AAAA)	9/30/2015
1891.07	2060-0428	NESHAP for Publicly Owned Treatment Works (40 CFR Part 63, Subpart VVV)	9/30/2015
2029.06	2060-0520	NESHAP for Asphalt Processing and Asphalt Roofing Manufacturing (40 CFR Part 63, Subpart LLLLL)	9/30/2015
1541.11	2060-0183	NESHAP for Benzene Waste Operations (40 CFR Part 61, Subpart FF)	9/30/2015
1995.06	2060-0521	NESHAP for Coke Oven Pushing Quenching and Battery Stacks (40 CFR Part 63, Subpart CCCCC)	9/30/2015
0997.11	2060-0079	NSPS for Petroleum Dry Cleaners (40 CFR Part 60, Subpart JJJ)	9/30/2015



United States Environmental Protection Agency  
Washington, DC 20460

## Work Assignment

Work Assignment Number  
W-11-044

☐ Original ☒ Amendment Number: 4

Contract Number  
EP-W-11-044

Contract Period  
Base X Option Period Number 1

Title of Work Assignment  
Clean Air Act Information Collection Request  
Renewals

Contractor  
Eastern Research Group

Specify Section and Paragraph of Contract SOW  
Task Area V - Sector Based Support

Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☒ Work Plan Approval

Periods of Performance  
From: 06/07/13 To: 06/05/15

Comments:  
This action approves the cost estimate dated 7/16/14.

☐ Superfund

### Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

### Authorized Work Assignment Ceiling

Contract Period:	Cost/Fee	LOE
Previously Approved	\$86,470.00	1,080
This Action	\$45,282.00	550
Total	\$131,752.00	1,630

### Work Plan / Cost Estimate Approvals

Contractor WP Dated : 07/16/14 Cost/Fee: \$45,282 LOE: 550  
Cumulative Approved: 08/05/14 Cost/Fee: \$131,752 LOE: 1630

Work Assignment Manager Name

PATRICK YELLIN

(Signature)

(Date)

Branch/Mail Code 2223A

Phone Number 202-564-2970

Fax Number

Project Officer Name

MICHAEL D. RICHARDSON

(Signature)

(Date)

Branch/Mail Code 2221A

Phone Number 202-564-1508

Fax Number 202-564-0075

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

Contracting Official Name

MICHAEL GILHAM

(Signature)

(Date)

Branch/Mail Code 3803R

Phone Number 202-564-6090

Fax Number 202-565-2554

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

# Clean Air Act Information Collection Request Renewal

Contract: EP-W-11-044, Work Assignment: WA-1-4, Amendment: 004

## Summary Information

Title: Clean Air Act Information Collection Request Renewals

Period of Performance: From: 06/07/13

To: 06/05/15

Award Date: 06/07/13

Total Funding:

## WA Classification

*The following changes have occurred:*

The Labor Hour Ceiling has changed from 1080 to 1630.

## WA Totals

*The following item(s) have been modified:*

Category	POP	From	By	To
Estimated Cost	Opt. Pd. 1	\$ (b)(4)		
Fixed Fee	Opt. Pd. 1			

United States Environmental Protection Agency Washington, DC 20460		Work Assignment Number <b>WA-1-4</b>									
<b>Work Assignment</b>		<input type="checkbox"/> Original <input checked="" type="checkbox"/> Amendment Number: <b>3</b>									
Contract Number <b>EP-W-11-044</b>	Contract Period Base <input checked="" type="checkbox"/> Option Period Number 1	Title of Work Assignment <b>Clean Air Act Information Collection Request Renewals</b>									
Contractor <b>Eastern Research Group</b>		Specify Section and Paragraph of Contract SOW <b>Task Area V - Sector Based Support</b>									
Purpose: <input type="checkbox"/> Work Assignment Initiation <input type="checkbox"/> Work Assignment Close-Out <input checked="" type="checkbox"/> Work Assignment Amendment <input type="checkbox"/> Incremental Funding <input type="checkbox"/> Work Plan Approval		Periods of Performance From: <b>06/07/13</b> To: <b>06/05/15</b>									
Comments: The purpose of this action is to add Information Collection Requests to the Statement of Work (see attached Addendum). The delivery date for submitting the Federal Register ICR packages will be communicated by the WAM via Technical Direction. The Contractor shall submit a revised cost estimate.											
<input type="checkbox"/> Superfund      Accounting and Appropriations Data <input checked="" type="checkbox"/> Non-Superfund											
Li	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											
<b>Authorized Work Assignment Ceiling</b>											
Contract Period:				Cost/Fee				LOE			
Previously Approved				\$86,470.00				1,080			
This Action											
Total				\$86,470.00				1,080			
<b>Work Plan / Cost Estimate Approvals</b>											
Contractor WP Dated :				Cost/Fee:				LOE:			
Cumulative Approved: 05/15/14				Cost/Fee: \$86,470.00				LOE: 1,080			
Work Assignment Manager Name								Branch/Mail Code 2223A			
PATRICK YELLIN								Phone Number 202-564-2970			
_____ (Signature) (Date)								Fax Number			
Project Officer Name								Branch/Mail Code 2221A			
MICHAEL D. RICHARDSON								Phone Number 202-564-1508			
_____ (Signature) (Date)								Fax Number 202-564-0075			
Other Agency Official Name								Branch/Mail Code			
_____ (Signature) (Date)								Phone Number			
Contracting Official Name								Branch/Mail Code 3803R			
MICHAEL GILHAM								Phone Number 202-564-6090			
_____ (Signature) (Date) <i>Michael Gilham</i> 7.3.14								Fax Number 202-565-2554			
Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)										Date	

# Clean Air Act Information Collection Request Renewals

Contract: EP-W-11-044, Work Assignment: WA-1-4, Amendment: 0003

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## Summary Information

Title: Clean Air Act Information Collection Request Renewals

Period of Performance: From: 06/07/13

To: 06/05/15

Award Date: 06/07/13

**ADDENDUM TO STATEMENT OF WORK**  
**CONTRACT EP-W-11-044, WA 1-4**

The purpose of this addendum is to add the following Information Collection Requests to the SOW.

EPA Series	OMB No.	ICR Title	Official Expiration Date
1284.10	2060-0181	NSPS for Polymeric Coating of Supporting Substrates Facilities (40 CFR Part 60, Subpart VVV)	10/31/2014
1657.08	2060-0387	NESHAP for Pulp and Paper Production (40 CFR Part 63, Subpart S)	12/31/2014
1716.09	2060-0324	NESHAP for Wood Furniture Manufacturing Operations (40 CFR Part 63, Subpart JJ)	1/31/2015
2066.06	2060-0483	NESHAP for Engine Test Cells/Stands (40 CFR Part 63, Subpart PPPP)	1/31/2015
2025.06	2060-481	NESHAP - Reporting and Recordkeeping Requirements for the Friction Materials Manufacturing (40 CFR Part 63, Subpart QQQQ)	1/31/2015
1850.07	2060-0476	NESHAP for Primary Copper Smelters (40 CFR Part 63, Subpart QQQ)	1/31/2015
1985.06	2060-0478	NESHAP for Leather Finishing Operations (40 CFR Part 63, Subpart TTTT)	1/31/2015
1807.07	2060-0370	NESHAP for Pesticide Active Ingredient Production (40 CFR Part 63, Subpart MMM)	1/31/2015
1805.07	2060-0377	NESHAP for Chemical Recovery Combustion Sources at Kraft, Soda, Sulfite, and Stand-Alone Semichemical Pulp Mills (40 CFR Part 63, Subpart MM)	1/31/2015
1506.13	2060-0210	NSPS for Municipal Waste Combustors (40 CFR Part 60, Subpart Ea and Eb)	1/31/2015
1974.07	2060-0488	NESHAP for Cellulose Products Manufacturing (40 CFR Part 63, Subpart UUUU)	1/31/2015
1057.13	2060-0041	NSPS for Sulfuric Acid Plants (40 CFR Part 60, Subpart H)	1/31/2015
0982.11	2060-0016	NSPS for Metallic Mineral Processing Plants (40 CFR Part 60, Subpart LL)	1/31/2015
0664.11	2060-0006	NSPS for Bulk Gasoline Terminals (40 CFR Part 60, Subpart XX)	1/31/2015
1069.11	2060-0029	NSPS for Primary and Secondary Emissions from Basic Oxygen Furnaces (40 CFR Part 60, Subparts N and Na)	2/28/2015
1131.11	2060-0054	NSPS for Glass Manufacturing Plants (40 CFR Part 60, Subpart CC)	2/28/2015
1054.12	2060-0022	NSPS for Petroleum Refineries (40 CFR Part 60, Subpart J)	2/28/2015
0746.09	2060-0251	NSPS for Calciners and Dryers in Mineral Industries (40 CFR Part 60, Subpart UUU)	2/28/2015
1557.09	2060-0220	NSPS for Municipal Solid Waste Landfills (40 CFR Part 60, Subpart WWW)	2/28/2015
0660.12	2060-0107	NSPS for Metal Coil Surface Coating (40 CFR Part 60, Subpart TT)	2/28/2015
2267.04	2060-0605	NESHAP for Iron and Steel Foundry Area Sources (40 CFR Part 63, Subpart ZZZZZ)	2/28/2015
2237.04	2060-0620	NESHAP for Source Categories: Gasoline Distribution Bulk Terminals, Bulk Plants, Pipeline Facilities and Gasoline Dispensing Facilities (40 CFR Part 63, Subpart BBBB and CCCCC)	2/28/2015
1712.09	2060-0330	NESHAP for Shipbuilding and Ship repair Facilities-Surface Coating (40 CFR Part 63, Subpart II)	2/28/2015
1856.10	2060-0414	NESHAP for Primary Lead Smelters (40 CFR Part 63, Subpart TTT)	2/28/2015



United States Environmental Protection Agency  
Washington, DC 20460

## Work Assignment

Work Assignment Number

WA-1

☐ Original ☒ Amendment Number: 2

Contract Number  
EP-W-11-044

Contract Period  
Base ☐ Option Period Number 1 ☒

Title of Work Assignment  
Clean Air Act Information Collection Request  
Renewals

Contractor  
Eastern Research Group

Specify Section and Paragraph of Contract SOW  
Task Area V - Sector Based Support

Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance  
From: 06/07/13 To: 06/05/15

Comments:

The purpose of this action is to increase the estimated Level of Effort ceiling by 50 hours at no cost to the agency.

☐ Superfund

### Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

### Authorized Work Assignment Ceiling

Contract Period: Cost/Fee LOE  
Previously Approved \$86,470.00 1,030

This Action 50

Total \$86,470.00 1,080

### Work Plan / Cost Estimate Approvals

Contractor WP Dated : 07/02/13 Cost/Fee: \$86,470.00 LOE: 1,030

Cumulative Approved: 05/15/14 Cost/Fee: \$86,470.00 LOE: 1,080

Work Assignment Manager Name

PATRICK YELLIN

Branch/Mail Code 2223A

Phone Number 202-564-2970

Fax Number

(Signature)

(Date)

Project Officer Name

MICHAEL D. RICHARDSON

Branch/Mail Code 2221A

Phone Number 202-564-1508

Fax Number 202-564-0075

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

MICHAEL GILHAM

Branch/Mail Code 3803R

Phone Number 202-564-6090

Fax Number 202-565-2554

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

# Clean Air Act Information Collection Request Renewal

Contract: EP-W-11-044, Work Assignment: WA-1-4, Amendment: 002

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## Summary Information

Title: Clean Air Act Information Collection Request Renewals

Period of Performance: From: 06/07/13

To: 06/05/15

Award Date: 06/07/13

Total Funding:

## WA Classification

*The following changes have occurred:*

The Labor Hour Ceiling has changed from 1030 to 1080.

United States Environmental Protection Agency  
Washington, DC 20460**Work Assignment**Work Assignment Number  
WA-1-4☐ Original ☒ Amendment Number: 1Contract Number  
EP-W-11-044Contract Period  
Base X Option Period Number 1Title of Work Assignment  
Clean Air Act Information Collection Request  
RenewalsContractor  
Eastern Research GroupSpecify Section and Paragraph of Contract SOW  
Task Area V - Sector Based SupportPurpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☒ Work Plan ApprovalPeriods of Performance  
From: 06/07/13 To: 06/05/15

## Comments:

This action approves the work plan dated 7/2/13, and corrects the period of performance start date.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**Contract Period: Cost/Fee LOE  
Previously Approved 1,030

This Action \$86,470.00 0

Total \$86,470.00 1,030

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated : 07/02/13 Cost/Fee: \$86,470.00 LOE: 1,030

Cumulative Approved: Cost/Fee: LOE:

Work Assignment Manager Name

PATRICK YELLIN

Branch/Mail Code 2223A

Phone Number 202-564-2970

Fax Number

(Signature)

(Date)

Project Officer Name

WILLIE GRIFFIN

Branch/Mail Code 2221A

Phone Number 202-564-2077

Fax Number 202-564-0027

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

MICHAEL GILHAM

Branch/Mail Code 3803R

Phone Number 202-564-6090

Fax Number 202-565-2554

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

# Clean Air Act Information Collection Request Renewals

Contract: EP-W-11-044, Work Assignment: WA-1-4, Amendment: 0001

## Summary Information

Title: Clean Air Act Information Collection Request Renewals

Period of Performance: From: 06/07/13

To: 06/05/15

Award Date: 06/07/13

Total Funding:

## WA Totals

The following item(s) have been added:

Category	POP	Amount
Estimated Cost	Option Pd. 1	(b)(4)
Fixed Fee	Option Pd. 1	



United States Environmental Protection Agency  
Washington, DC 20460

## Work Assignment

Work Assignment Number

**WA-7-4**

☒ Original ☐ Amendment Number:

Contract Number  
**EP-W-11-044**

Contract Period  
Base ☒ Option Period Number: 1

Title of Work Assignment  
**Clean Air Act Information Collection  
Request Renewals**

Contractor  
**Eastern Research Group**

Specify Section and Paragraph of Contract SOW  
**Task Area V – Sector Based Support**

Purpose: ☒ Work Assignment Initiation ☐ Work Assignment Close-Out  
☐ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Assignment Approval

Periods of Performance  
From: **06/06/13** To: **06/05/15**

Comments:

**The purpose of this work assignment is to assist EPA with the preparation of ICRs for the Clean Air Act. EPA estimates 1,030 hours of effort will be required to complete this task.**

☐ Superfund

### Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

### Authorized Work Assignment Ceiling

Contract Period:	Cost/Fee	LOE
Previously Approved	<b>\$0.00</b>	<b>0</b>
This Action	<b>\$0.00</b>	<b>1,030</b>
Total	<b>\$0.00</b>	<b>1,030</b>

### Work Plan / Cost Estimate Approvals

Contractor WP Dated: Cost/Fee: LOE:

Cumulative Approved: Cost/Fee: LOE:

Work Assignment Manager Name

**Patrick Yellin**

Branch/Mail Code **2223A**  
Phone Number **202-564-2970**  
Fax Number **202-564-0050**

(Signature) (Date)

Project Officer Name

**Willie Griffin**

Branch/Mail Code **2221A**  
Phone Number **202-564-2077**  
Fax Number

(Signature) (Date)

Other Agency Official Name

Branch/Mail Code  
Phone Number  
Fax Number

(Signature) (Date)

Contracting Officer Name

**Cara Lynch**

Branch/Mail Code **3803R**  
Phone Number **202-564-4734**  
Fax Number

(Signature) (Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

**STATEMENT OF WORK  
CONTRACT NO. - EP-W-11-044  
WA No. 10B**

1. **TITLE:** Clean Air Act Information Collection Request (ICR) Renewals: Work Assignment under Contract Number EP-W-11-044
2. **PERIOD OF PERFORMANCE:** From Date of Issuance through June 5, 2015
3. **EPA Work Assignment Manager (WAM)**  

<b>Name:</b>	<b>Patrick Yellin</b>
<b>Address:</b>	<b>1200 Pennsylvania Ave., NW Washington, DC 20460</b>
<b>Mail Code:</b>	<b>2223A</b>
<b>Telephone No.:</b>	<b>(202) 564-2970</b>
<b>Fax No.:</b>	<b>(202) 564-0050</b>

4. **BACKGROUND**

An Information Collection Request (ICR) is a set of documents that describe reporting, recordkeeping, survey, or other information collection requirements imposed on the public by the federal government. Each request must be sent to and approved by the Office of Management and Budget (OMB) before a collection begins. The ICR provides an overview of the collection and estimates the cost and time for the public to respond. All regulations and standards that impose information collection requirements must have their respective ICR authority renewed by OMB every three years.

The Monitoring, Assistance, and Media Programs Division (MAMPD) is renewing the ICR authority for 47 standards. ICR packages must be prepared and submitted to OMB in advance of the expiration dates listed below. An ICR package consists of a completed ICRAS form including the supporting statement and second Federal Register Notice.

Under this work assignment, the contractor is required to prepare ICR packages for standards identified below (this list may not be not all-inclusive):

New EPA Series	OMB No.	Docket #	ICR Title	Expiration Date:
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1604.10	2060-0110	EPA-HQ-OECA-2013-0334	NSPS for Secondary Brass and Bronze Production (40 CFR Part 60, Subpart M), Primary Copper Smelters (40 CFR Part 60, Subpart P), Primary Zinc Smelters (40 CFR Part 60, Subpart Q), Primary Lead Smelters (40 CFR Part 60, Subpart R), Primary Aluminum Reduction Plants (40 CFR Part 60, Subpart S), and Ferroalloy Production Facilities (40 CFR Part 60, Subpart Z)	10/31/2013
1717.08	2060-0313	EPA-HQ-OECA-2013-0336	NESHAP for Off-Site Waste and Recovery Operations (40 CFR Part 63, Subpart DD)	10/31/2013
1869.07	2060-0434	EPA-HQ-OECA-2013-0338	NESHAP for the Manufacture of Amino/Phenolic Resins (40 CFR Part 63, Subpart OOO)	10/31/2013
1966.05	2060-0546	EPA-HQ-OECA-2013-0339	NESHAP for Boat Manufacturing (40 CFR Part 63, Subpart VVVV)	10/31/2013
1984.05	2060-0552	EPA-HQ-OECA-2013-0341	NESHAP for Plywood and Composite Products (40 CFR Parts 63, Subpart DDDD and Part 429 )	10/31/2013
2079.05	2060-0541	EPA-HQ-OECA-2013-0345	NESHAP for Metal Can Manufacturing Surface Coating (40 CFR Part 63, Subpart KKKK)	10/31/2013
1135.11	2060-0171	EPA-HQ-OECA-2013-0318	NSPS for Magnetic Tape Coating Facilities (40 CFR part 60, subpart SSS)	11/30/2013
1975.09	2060-0548	EPA-HQ-OECA-2013-0340	NESHAP for Stationary Reciprocating Internal Combustion Engines (40 CFR Part 63, Subpart ZZZZ)	11/30/2013
1071.11	2060-0028	EPA-HQ-OECA-2013-0313	NSPS for Stationary Gas Turbines (40 CFR Part 60, Subpart GG)	12/31/2013
1593.09	2060-0318	EPA-HQ-OECA-2013-0333	Standards of Performance for Air Emission Standards for Tanks, Surface Impoundments and Containers, 40 CFR Part 264, Subpart CC and 40 CFR Part 265, Subpart CC)	12/31/2013
1687.09	2060-0314	EPA-HQ-OECA-2013-0335	NESHAP for Aerospace Manufacturing and Rework Facilities (40 CFR Part 63, Subpart GG)	12/31/2013
2256.04	2060-0598	EPA-HQ-OECA-2013-0346	NESHAP for Acrylic/Modacrylic Fibers Prod., Carbon Black Prod., Chemical Mfg: Chromium Compounds, Flexible Polyurethane Foam Production/Fabrication, Lead Acid Battery Mfg, Wood Preserving	12/31/2013
1176.11	2060-0161	EPA-HQ-OECA-2013-0331	NSPS for New Residential Wood Heaters (40 CFR Part 60, Subpart AAA)	1/31/2014
1053.11	2060-0023	EPA-HQ-OECA-2013-0019	NSPS for Electric Utility Steam Generating Units (40 CFR part 60, subpart Da)	3/31/2014
1063.12	2060-0035	EPA-HQ-OECA-2013-0310	NSPS for Sewage Sludge Treatment Plants (40 CFR part 60, subpart O)	3/31/2014
1078.10	2060-0111	EPA-HQ-OECA-2013-0314	NSPS for Phosphate Rock Plants (40 CFR part 60, subpart NN)	3/31/2014
1086.10	2060-0120	EPA-HQ-OECA-2013-0316	NSPS for Onshore Natural Gas Processing Plants (40 CFR part 60, subparts KKK and LLL)	3/31/2014
1158.11	2060-0156	EPA-HQ-OECA-2013-0329	NSPS for Rubber Tire Manufacturing (40 CFR part 60, subpart BBB)	3/31/2014
1564.09	2060-0202	EPA-HQ-OECA-2013-0332	NSPS for Small Industrial-Commercial-Institutional Steam Generating Units (40 CFR part 60, subpart Dc)	3/31/2014
2072.05	2060-0544	EPA-HQ-OECA-2013-0342	NESHAP for Lime Manufacturing (40 CFR Part 63, subpart AAAAA)	3/31/2014
0193.11	2060-0092	EPA-HQ-OECA-2013-0301	NESHAP for Beryllium (40 CFR part 61, subpart C)	3/31/2014
0657.11	2060-0105	EPA-HQ-OECA-2013-0302	NSPS for Graphic Arts Industry (40 CFR part 60, subpart QQ)	3/31/2014

1080.14	2060-0185	EPA-HQ-OECA-2013-0325	NESHAP for Benzene Emission from Benzene Storage Vessels and Coke By-Product Recovery Plants (40 CFR part 61, subparts L and Y)	4/30/2014
1136.11	2060-0172	EPA-HQ-OECA-2013-0319	NSPS for VOC Emissions from Petroleum Refinery Wastewater Systems (40 CFR Part 60, Subpart QQQ)	4/30/2014
1854.09	2060-0443	EPA-HQ-OECA-2013-0350	The Consolidated Air Rule (CAR) for the Synthetic Organic Chemical Manufacturing Industry (SOCMI) (Renewal)	4/30/2014
2227.04	2060-0610	EPA-HQ-OECA-2013-0353	NSPS for Stationary Spark Ignition Internal Combustion Engines (40 CFR part 60, subpart JJJJ)	4/30/2014
2274.04	2060-0606	EPA-HQ-OECA-2013-0355	NESHAP for Clay Ceramics Manufacturing, Glass Manufacturing and Secondary Nonferrous Metals Processing Area Sources (40 CFR Part 63, Subparts RRRRRR, SSSSSS, and TTTTTT)	4/30/2014
2369.03	2060-0658	EPA-HQ-OECA-2013-0321	NSPS for Sewage Sludge Incinerators (40 CFR part 60, subpart LLLL)	4/30/2014
2383.03	2060-0659	EPA-HQ-OECA-2013-0317	NESHAP for Gold Mine Ore Processing (40 CFR part 63, subpart EEEEEEE)	4/30/2014
0983.13	2060-0067	EPA-HQ-OECA-2013-0303	NSPS for Equipment Leaks of VOC in Petroleum Refineries (40 CFR Part 60, Subparts GGG and GGGa)	4/30/2014
2384.04	2060-0662	EPA-HQ-OECA-2013-0315	NSPS for Commercial and Industrial Solid Waste Incineration (CISWI) units (40 CFR part 60, subpart CCCC)	5/31/2014
2403.03	2060-0661	EPA-HQ-OECA-2013-0311	Emission Guidelines for Sewage Sludge Incinerators (40 CFR part 60, subpart MMMM)	5/31/2014
1125.07	2060-0394	EPA-HQ-OECA-2013-0322	NESHAP for Beryllium Rocket Motor Fuel Firing (40 CFR part 61, subpart D)	6/30/2014
1781.07	2060-0358	EPA-HQ-OECA-2013-0349	NESHAP for Pharmaceutical Production (40 CFR Part 63, Subpart GGG)	6/30/2014
2385.05	2060-0664	EPA-HQ-OECA-2013-0312	Emission Guidelines for Commercial and Industrial Solid Waste Incineration (CISWI) units (40 CFR part 60, subpart DDDD)	6/30/2014
2410.03	2060-0665	EPA-HQ-OECA-2013-0356	NESHAP for Group I Polymers and Resins (40 CFR part 63, subpart U)	6/30/2014
0186.13	2060-0071	EPA-HQ-OECA-2013-0328	NESHAP for Vinyl Chloride (40 CFR part 61, subpart F)	6/30/2014
0661.11	2060-0002	EPA-HQ-OECA-2013-0326	NSPS for Asphalt Processing and Roofing Manufacturing (40 CFR part 60, subpart UU)	6/30/2014
1051.12	2060-0025	EPA-HQ-OECA-2013-0327	NSPS for Portland Cement Plants (40 CFR part 60, subpart F)	7/31/2014
1767.07	2060-0360	EPA-HQ-OECA-2013-0348	NESHAP for Primary Aluminum Reduction Plants (40 CFR part 63, subpart LL)	7/31/2014
1679.09	2060-0289	EPA-HQ-OECA-2013-0324	NESHAP for Marine Tank Vessel Loading Operations (40 CFR part 63, subpart Y)	8/31/2014
1681.08	2060-0290	EPA-HQ-OECA-2013-0347	NESHAP for Epoxy Resin and Non-Nylon Polyamide Production (40 CFR part 63, subpart W)	8/31/2014
1947.06	2060-0471	EPA-HQ-OECA-2013-0351	NESHAP for Solvent Extraction for Vegetable Oil Production (40 CFR Part 63, Subpart GGGG)	8/31/2014
2268.04	2060-0607	EPA-HQ-OECA-2013-0354	NESHAP for Paint Stripping and Miscellaneous Surface Coating at Area Sources (40 CFR part 63, subpart HHHHHH)	8/31/2014
2277.04	2060-0608	EPA-HQ-OECA-2013-0323	NESHAP for Area Sources: Electric Arc Furnace Steelmaking Facilities (40 CFR part 63, subpart YYYYY)	8/31/2014

2028.08	2060-0551	EPA-HQ-OECA-2013-0352	NESHAP for Industrial, Commercial, and Institutional Boilers and Process Heaters (40 CFR Part 63, subpart DDDDD)	9/30/2014
2253.03	2060-0668	EPA-HQ-OECA-2013-0298	NESHAP for Industrial, Commercial, and Institutional Boilers Area Sources (40 CFR part 63, subpart JJJJJ)	9/30/2014

## 5. PURPOSE AND OBJECTIVE

The objective is to develop ICR renewal packages for the above 47 ICR renewals. The goal of the project is to complete and forward draft ICR packages to the Work Assignment Manager (WAM) within four months of the ICR expiration date, as requested by WAM. An ICR package consists of an update to the ICRAS form, the supporting statement, and the second Federal Register Notice.

## 6. Scope of Work

### Task 1. Prepare a Workplan and Cost Estimate

The contractor shall have a "kick-off" meeting with the WAM to discuss technical aspects of this work assignment. Following this kick-off meeting the Contractor shall provide a work plan that outlines and describe the technical approach, resources, time-line, due dates for deliverable, staffing plan, and estimated costs for each of the task listed in this work assignment. The Contractor shall have biweekly conference calls with the WAM, to review progress of this work assignment.

### Task 2. Submit ICR Renewal Packages to WAM

For the ICRs listed in the table above in Section 4 (Background), the contractor shall prepare and deliver an ICR package to the WAM at least four months prior to the expiration date. The package shall consist of one completed ICRAS form with the supporting statement and the second Federal Register Notice. The contractor shall update the ICRAS database and deliver an electronic version of the package via email to the WAM. The WAM shall review the package and return it to the contractor with comments, as needed, within two weeks of receipt. The contractor shall update and return the package based on the WAM's comments within two weeks. After satisfactory completion of the package, the WAM shall upload the supporting statement and second Federal Register Notice into the ICRAS database. The WAM shall submit the ICR package to OEI.

### Task 3. Submit First Federal Register ICR Packages to WAM

In compliance with the Paperwork Reduction Act (44 U.S.C. 3501 et seq.), the First Federal Register Notice (FFRN) announces that EPA is planning to submit the existing, approved, continuing ICR to OMB for the purpose of renewing the ICR. Before submitting the ICR to OMB for approval, EPA must first inform the public of EPA's intent to submit an ICR to OMB in sixty days. During this sixty days period, the public may request and comment on the ICR.

The contractor shall:

- 1) Complete the Docket Creation Request Form for ICRs expiring in FY 2015 (list of ICRs expiring in FY 2015 will be provided by the WAM) and submit the forms to the WAM. The WAM will review the forms and then forward them to the Docket Manager. The Docket Manager will then issue the EPA-HQ-OECA number for each of the requested ICR. This docket number will be used when preparing the FFRN, the Supporting Statement, and the second Federal Register Notice.
- 2) Complete the FFRN and forward the completed package to the WAM for review and processing. This will be done in two batches. The first batch will consist of ICRs expiring between 10/31/2014 and 2/28/2015 and the second batch will consist of ICRs expiring between 3/31/2015 and 8/31/2015. The ICRs expiring in FY 2015 are listed in the table below. The first batch should be submitted to the WAM prior to March 31, 2014 and the second batch submitted no later than May 31, 2014.

The remaining step for publishing in the Federal Register will be handled by the WAM officer.

#### **7. DELIVERABLES REQUIRED AND SCHEDULE FOR COMPLETION OF TASKS**

<b>Milestone</b>	<b>Delivery Date</b>
Task 1: Work Assignment Plan and Cost Estimate	25 days of receipt of WA
Task 2: Submittal of ICR Packages to WAM	4 months prior to the expiration of the ICR
Task 3: Submit First Federal Register ICR Packages to WAM	First batch: March 31, 2014 Second batch: May 31, 2014
Monthly progress reports	Each Month

#### **8. CONTRACT SOW REFERENCE**

This Work Assignments falls under the scope of Sector-Based Support ((10)(h)(i))) under Task Area V, referenced in the Technical Support and Program Management Services for the Office of Compliance SOW. This subsection provides technical support for the preparation of Information Collection Requests (ICR) under Compliance Assurance.

#### **9. ANTICIPATED TRAVEL REQUIREMENTS**

EPA does not anticipate the need for non-local travel by contractor employees and/or subcontractors to support the scope of this work assignment.

## 10. CONTRACTOR IDENTIFICATION

To avoid any perception that contractor personnel are EPA employees, the contractor shall assure that contractor personnel are clearly identified as independent contractors of EPA when attending meetings with outside parties or visiting field sites or making phone call/email inquiries to outside parties.

## 12. ADDITIONAL CONTROL REQUIREMENTS

- a. Other direct costs. Other direct costs (ODCs) for copying, postage/courier, supplies, computer usage, and graphics are allowed. No other ODCs are allowable as a direct charge to this delivery order without the prior written approval of the Contracting Officer.
- b. Recordkeeping. Upon issuance of written technical direction, the Contractor shall submit for inspection of all work in progress at any time under this work assignment. The Contractor shall develop and maintain files supporting each task.
- c. Resolution of Identified Problems. The contractor shall contact the Contracting Officer (CO) and/or the Project Officer (PO) by telephone to discuss any problems that may adversely affect the work on this Work Assignment. Within five (5) calendar days the contractor shall follow the phone call with a brief written explanation of the problem, including any actions already taken, and/or recommended solutions to correct the problem. Written explanation shall be made available to the CO and the PO.
- d. Notification of Spending. The Contractor shall notify the CO and EPA WAM in writing when 85% of the authorized work assignment LOE/labor hours have been expended.
- e. Contractor Identification. To avoid any perception that contractor personnel are EPA employees, the contractor shall assure that contractor personnel are clearly identified as independent contractors of EPA when attending meetings with outside parties or visiting field sites. When speaking with the public the contractor should refer all interpretations of policy to the EPA WAM.
- f. Limitation of Contractor Activities. The contractor will submit drafts of all deliverables to the EPA Work Assignment Manager (WAM) for review prior to submission of the final product. The contractor will incorporate all EPA WAM comments into all final deliverables, unless otherwise agreed upon by the EPA WAM. The contractor will adhere to all applicable EPA management control procedures as implemented by the EPA Contracting Officer (CO), PO, and WAM.
- g. Deliverable Formatting and Terminology. Throughout this Work Assignment, the contractor shall provide draft and final reports to EPA in electronic and hard copy formats. The EPA WAM and contractor will use the terminology in this work assignment to improve the deliverable review process. See Attachment A. The contractor shall discuss the computer file

formats to be used for word processing, spreadsheet, database and graphics with the EPA Work Assignment Management (WAM) prior to file preparation

- h. Deliverables. Major technical reports shall be subject to internal contractor peer review by an expert(s) not directly involved in the mainstream Work Assignment tasks. Deliverables will be prepared with proper adherence to EPA style and format requirements. See Attachment A.
- i. Deadlines. For the purpose of developing this work plan, the contractor shall assume the deliverable due dates provided with each task. The EPA WAM/PO also will use written technical direction to change a deadline if management requires any particular deliverable earlier than specified in the following tasks. For any deliverable, no deadline will extend beyond the WA period of performance.
- j. Organizational Conflict of Interest. The Contractor shall warrant that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, as defined in FAR Subpart 9.5, or that the contractor has disclosed all such relevant information. See contract clause 1552.209-71 Organization of Conflict of Interest.
- k. Notification of Conflicts of Interest Regarding Personnel. The Contractor shall immediately notify the Project Officer and the Contracting Officer of (1) any actual or potential personal conflict of interest with regard to any of its employees working on or having access to information regarding this contract, or (2) any such conflicts concerning subcontractor employees or consultants working on or having access to information regarding the contract, when such conflicts have been reported to the Contractor. A personal conflict of interest is defined as a relationship of an employee, subcontractor employee, or consultant with an entity that may impair the objectivity of the employee, subcontractor employee, or consultant in performing the contract work. See Section H.4, contract clause EPAAR 1552.209-73 Notification of Conflict of Interest.
- l. Enforcement Sensitive Information. This work assignment will not likely involve enforcement sensitive information. In the event that EPA does require the contractor to handle enforcement sensitive information, the contractor recognizes that this information should not be released to the public without EPA approval. Enforcement sensitive refers to records or information compiled for law enforcement purposes (whether administrative, civil or criminal), the disclosure of which could reasonably be expected to interfere with the enforcement action. It is imperative that all contractor personnel, including but not limited to, subcontractor and consultant personnel assigned to work on this contract and/or WA, or with access to materials developed pursuant to such efforts, understand that this information is confidential and any disclosure or misuse of the information may result in prosecution to the fullest extent of the law. All contractor personnel are expected to exercise due diligence in safeguarding, handling or disposing of any such information.

- m. Handling of Confidential Business Information (CBI). EPA does not anticipate the need for the contractor to handle CBI for this work assignment, as all of the data gathered for estimating costs and burdens are not CBI.